



EVET Expression of Interest Form 2022 V2

This form may be used or amended by schools to assist them in collecting information to enter student EOIs on the EVET website. It is also to be used for obtaining parent/carer consent. **Where a school amends this form the sections marked with an asterisk * must be retained.** This form is for school use only, it should not be sent to EVET providers.

Schools are to retain signed EOIs with the student's school record.

Please note that this is a 3 page document.

Personal details *

FIRST NAME				LAST NAME																			
DATE OF BIRTH (DD/MM/YEAR)																							
Circle the year you will be enrolled in during 2022				Year 9	Year 10	Year 11	Year 12																
NESA Student Number ¹				School Identification Number ² (ERN number for DoE Schools)																			
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Course preferences³

Preference	Course Name	Course EVET ID	Delivery Pattern [^]	Provider	Location
1					
2					
3					

[^] Delivery pattern examples: 2U x 1yr, 2U x 2yr, 4U x 1yr etc.

Student Declaration^{4*}

<input type="checkbox"/>	The course/s listed above reflect my school to work planning.
<input type="checkbox"/>	I am aware of all requirements for the course/s listed above.
<input type="checkbox"/>	I understand that that attendance at all learning activities associated with EVET courses is mandatory and this may include attendance at locations external to the school, virtual classroom sessions, workshops held in school holiday periods and work placements.
<input type="checkbox"/>	I understand that I may need to arrange travel to and from the location where the course is delivered and that this could include attendance at mandatory workshops which could be held in either term time or during school holidays.
<input type="checkbox"/>	I understand that this form does not guarantee a place in the externally delivered vocational education course.

Student name	Student signature	Date

Parent/Carer Declaration^{4*}

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⁴ All boxes must be ticked, and the declarations signed before the offer can be registered on the EVET website.

⁵ Schools will need to verify on the EVET portal that the student does not have a parent/carer, has the capacity to understand what they are consenting to and the consequences of that consent.

EVET Expression of Interest Form 2022 - PRIVACY NOTICE*

Information supplied to and collected by Registered Training Organisations (RTO) offering courses under the Externally Delivered VET program is for the purpose of enrolling the student in a course that contributes to the student's RoSA or HSC and may be used to create or verify a student's Unique Student Identifier (USI).

Where a student has a Health Care Plan this information is provided to the RTO to support the student's well-being and protect the health and safety of other students and staff.

Where a student requires additional support to participate in the course, information supplied to the RTO is used to make reasonable adjustments to the delivery and assessment of the course, allowing the student to engage more effectively in the learning.

Where a student has a history of violence, information supplied to the RTO is used to undertake a risk assessment in order to mitigate risks to the student themselves, other students and staff.

Collecting, storing, using and disclosing student personal information by the RTO must be done in accordance with this statement, the RTO's own Privacy Statement and applicable privacy legislation. RTOs must supply students with a copy of their own privacy notice at enrolment. The Privacy Statement should advise the following:

- (i) **The RTO is required to supply information about the student's enrolment** to the NSW Education Standards Authority (NESA) and the relevant school or school sector authority.
- (ii) Under the Commonwealth's *Data Provision Requirements 2012*, the RTO is required to collect personal information about the student and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).
- (iii) Student enrolment information collected and held by RTOs may be disclosed to Commonwealth, State or Territory Government departments, authorised agencies and NCVER for statistical, administrative, regulatory and research purposes.
- (iv) NCVER may use or disclose student enrolment information obtained from RTOs for the following purposes:
 - (a) **populating authenticated VET transcripts**
 - (b) **facilitating statistics and research relating to education including surveys and data linkage**
 - (c) **pre-populating RTO student enrolment forms**
 - (d) **understanding how the VET market operates, for policy, workforce, planning and consumer information**
 - (e) **administering VET, including program administration, regulation, monitoring and evaluation.**

NCVER will collect, hold, use and disclose the student's personal information in accordance with the *Privacy Act 1988* (Commonwealth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

For more information about NCVER's Privacy Policy go to <https://www.ncver.edu.au/privacy>

Failure to supply the information required will result in the student not being able to enrol in the intended course and may affect the student's eligibility for the HSC.